



R A N C H O C U C A M O N G A

C O M M U N I T Y S E R V I C E S

## Memorandum

**TO:** Parents and Guardians of Teen Trip Participants  
**FROM:** Patricia M. Meyer, Recreation Coordinator  
**SUBJECT:** Teen Trip Policies

This memo outlines some important trip policies and rules that your teen must follow while on a City trip. These rules are designed to keep our trips safe and fun for everyone. Review the rules with your teen before the trip. All teens will be notified of these rules, and any special instructions for their trip before departure.

As a parent/guardian, the day of the trip you will receive an information sheet that will include the trip leaders name, pager number, RC Family Sport Center phone number, and the approximate time we will be returning from the trip. Staff will carry a pager and a cell phone at all times during the trip. Any participant or parent/guardian may contact staff during the trip at any time, especially in case of an emergency.

### Basic Trip Rules

- Teens are required to check in with staff before leaving for specified destination.
- While on the trip teens are required to stay in a group consisting of two or more people at all times and they must follow all trip and park rules.
- Teens will receive a trip information sheet that will include the name of the trip leader, pager number, designated times and places to check in throughout the day. They must check in at the designated times and contact the leader if they have any questions or concerns. Teens should carry a cell phone or change in case they need to use a pay phone to page trip staff.
- Teens are not required to stay with staff unless requested by a parent/guardian. However, they must be responsible enough to be on their own if they elect not to stay with staff.

### The Following is strictly prohibited:

Alcohol/Drugs/Controlled Substances/Drug Paraphernalia

Tobacco Products

Defiance of Authority

Stealing/Theft

Foul Language

Possession of Weapons

Fighting/Altercations

Vandalism

Laser Points

**Any of the above infractions that violate local laws may result in involvement of local law enforcement.**

### Dress Guidelines

- Shoes must be worn at all times (exceptions – beach trips & water parks)
- Clothing that advertises and/or promotes alcohol, tobacco, drugs, or sexual activity or suggests obscenity or antisocial behavior is not allowed. A derogatory message that disparages any individual or group of individuals is not allowed.

Thank you, for your cooperation. Should you have any questions, please call me at (909) 477-2760 ext. 2398.

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